

**TOWN OF ST. JOE ~ COUNTY OF DEKALB ~ STATE OF INDIANA**  
**~ST. JOE TOWN BOARD MEETING~**

**December 12, 2022**

**Executive Meeting**

The executive meeting was called to order at 5:32PM by Randy Drake.

Pledge of Allegiance- Randy Drake.

**EXECUTIVE ORDER OF BUSINESS:**

Town of St. Joe Watermain – Professional Engineering report for the State Revolving Loan Funding Application

Town Board introduced themselves. In attendance is Frank McCutcheon PE from A & Z Engineering, Ben Adams PE Commonwealth Engineering, Inc, Natalie Schelling, PE Commonwealth Engineers.

Ben Adams requested allowance to work with the Clerk Treasurer and Town Employees to get the requested information. Breakdown of current water customers (residential, commercial, industrial); Water ordinances, MRO's from 2020-2022, record drawings, maintenance/inspection reports, water treatment plant design summary, annual operating and maintenance cost summary. The goal is the develop the professional engineering report for state revolving loan funding developing December 2022-February 2023, review meeting is planed for March 2023, so we can submit prior to April 1, 2023.

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Angela Snyder presented the Meeting Minutes for November Town Board meeting. Mary Simcox noticed a paragraph on the second page that Angela Snyder needed to update the sentence to reflect she was talking about the Indiana Historic application, and that for the bank req Randy Drake motioned to approve them, and Daniel Davidhizar second the motion. Angela Snyder updated the information and reprinted off the meeting minutes. Randy Drake motioned to approve the updated meeting minutes. Mary Simcox second the motion. All ayes cast.

Mary Simcox presented the monthly water reports, Total Gallons 1,250,500; Max Daily usage 8-,900, Min daily 0, Average daily 41,750.

Mary Simcox presented her update for the November meeting she attended:

- DeKalb County Economic Development
- The Community Foundation DeKalb County
- Friendsgiving Meal, November 23<sup>rd</sup> was a huge success

Christine Weirauch from the Pickle Festival Board wanted to know what the expectations for the State Road 1 projects.

Angela Snyder presented that she would like to purchase the Keystone payroll software she talked to a representative from Keystone the software cost \$65 to purchase and \$29 dollars a year. Mary Simcox motioned to approve the purchase of the payroll software purchase. Randy Drake second the motion all ayes cast.

Cedric updated the that the order to demolish on 312 Washington. The town has the ability to demolish the building at any time or can remove the order if a new owner coming in with a plan to repair the building.

Angela Snyder placed a lien on 701 Washington for the unpaid water bill of 584.39 with the courthouse. The water is turned off and the house seems to be un-lived in. Cedric Hollibaugh asked for Angela to email a copy of the lien to him for his records.

Angela Snyder let the board know there was a dig and burial of a cremation done by a funeral home without prior knowledge. Dee Holtzberg noticed the fresh dirt at the cemetery and Angela Snyder received the burial transit permit, but no marking or digging was arranged by the town.

Randy Drake motioned to approve the water work vouchers in the amount \$16,200. Mary Simcox second. All ayes cast

Randy Drake motioned to approve the general vouchers in the amount of \$30,408.42. Mary Simcox second the motion. All ayes cast.

Angela Snyder presented General Bank requestion for November in the amount of \$565,290.48 Randy Drake motioned to approve November general bank requestion in the amount of \$565,290.48 Daniel Davidhizar second the motion. All ayes cast.

Angela Snyder presented Waterworks Bank requestion for November in the amount of \$189,783.58 Randy Drake motioned to approve November Waterworks bank requestion in the amount of \$189,783.58. Daniel Davidhizar second the motion. All ayes cast.

Angela Snyder presented Fund report for November. Daniel Davidhizar second the motion. Randy Drake second the motion. All ayes cast.

Angela Snyder presented the appropriation report for November. Randy Drake second the motion. Daniel Davidhizar second the motion. All ayes cast.

Randy Drake presented that he would like to create a combination rental with the Wild Cherry Park and Leighty Hall for an additional price. Mary Simcox agrees with Randy. The town board would like to create a new agreement to be able to rent both together.

Kory Ferguson presented the bill from Bobcat in Grabill, for the amount of 301.60 the bobcat was not fixed. He wanted to make the town board aware.

Kory Ferguson would like to attend the Indiana Vector Control Association, March 12<sup>th</sup> -14<sup>th</sup>, preregistration is \$115, and room per night is \$96 plus tax. Randy Drake motioned to approve Kory attending the event and milage reimbursement. Mary Simcox second the motion. All ayes cast.

Kory Ferguson presented the quote for a new Bobcat lease, and the repair bill for the current bobcat for \$5,000. Daniel Davidhizar motioned to approve the repairs on the Bobcat. Randy Drake second the motion. All ayes cast.

ADJOURN:

Randy Drake made a motion to adjourn the meeting at 8:08pm. Mary Simcox seconded the motion. All ayes cast.

Respectfully submitted: \_\_\_\_\_  
Angela Snyder, Clerk Treasurer

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Randy Drake, President

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Daniel Davidhizar, Member

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Mary E. Simcox, Member