

ROME CITY PARK BOARD
Emergency Meeting
November 30, 2020

The Rome City Park Board held a emergency meeting on Monday November 30, 2020 at 5:15p.m. held at Rome City Town Hall. Called to order by President Tina Wilkinson.

Members Present: John Martin, Bridgett Coe
Absent Leigh Pranger – Secretary

President Wilkinson was able to meet with town Treasurer Brenda Conley to go over end of year 2020 Park Board budget. With there being funds not used, the board felt we should put the money into projects that are being planned and for equipment and improvements needed. President Wilkinson consulted with Treasurer to discuss correct process required on purchases and also encumbering money for pending projects for incoming year. Per Treasurer Conley, product needs to be ordered and here by end of year. Also POs and contracts must be in place. POs need to be presented at December 14th Town Council meeting.

Current 2020 budget states:

Park Improvement \$6763.40
Park Equipment \$9383.13
Total = \$16146.53

It was also noted there is a balance in the Town Park Project donation fund.

Gaff park:

- Board would like to encumber money for the bathroom project at Gaff Park pavilion. Cost noted below are from previous quotes or comparison to other projects.
 - 5in well at 100ft – estimated at \$7000.00
 - Bore estimate of 61ft plus cost of pipe at 1 1/4 x \$1.35ft = \$2572.50
 - Grinder station estimated at \$9769.00
- 1 Green trash barrel for Gaff park – quote of \$446.95
 - Dome top - \$126.95
 - Surface mount - \$60.95
 - 1 liner – 54.95
- 2 grey picnic tables, grey in color – estimate of \$696.95 each with total being \$1393.90
- Discussion of purchasing hanging trash can at end of trail for water bottles for people coming off the trail.

Kelly Park

- Complete roofing on dugouts – estimated at \$1000
- Stone was done earlier in the year for French drain approximately \$2000.00. Secretary Pranger was to get the final cost.

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Lake Park

- Basketball goal – estimate of \$877.95

POs Completed

- Menards - \$1070.45 for materials for dug outs – Member Martin made a motion to accept PO, Member Coe seconded. All in favor - aye, Motion carried
- PO completed for the septic stone (\$456.08), the rip rap (\$411.84) total of \$867.92 – Member Martin made a motion to accept, Member Coe seconded. All in favor – aye, Motion carried
- Motion was made for a PO for RR at Gaff Park to include well, grinder station and materials totaling \$19906.
- Member Martin made motion to accept PO for Summit Park supplies for Trash, 2 picnic tables and basketball goal at Lakeside with shipping of \$826.52. Grand total at \$2961.65. Member Coe seconded motion – all in favor aye. Motion carried.

President Wilkinson asked about meeting with Town attorney to clear up some confusion to the process of how to encumber or spend funds at end of year and the process of spending money from the budget throughout the year.

Member Martin made a motion to adjourn the meeting at 6:30p.m. Second by Member Coe. All in favor – aye, Motion carried.