

**TOWN OF ST. JOE ~ COUNTY OF DEKALB ~ STATE OF INDIANA  
~ST. JOE TOWN BOARD MEETING~**

**February 13, 2023**

The executive meeting was called to order at 6:32pm by Randy Drake.

Pledge of Allegiance- Randy Drake.

**EXECUTIVE ORDER OF BUSINESS:**

Angela Snyder presented the Meeting Minutes for January 2023. Randy Drake motioned to approve the minutes. Daniel Davidhizar second the motion. All ayes cast.

Mary Simcox presented the monthly water reports, Total Gallons 1,1174,700; Max Daily usage 59,600, Min daily 18,600, Average daily 37,893.

Mary Simcox presented her update for the January meeting she attended:

- DeKalb County Economic Development Anton King presented the 2023 investor as planned the incentive is for housing and the vision report was reviewed.
- DeKalb Chamber Partnership at the Kruse plaza, the community representative was asked to share where we as a town have been and where we are going.
- DeKalb County Visitors Bureau quality of place grant each town is able to apply for 13,000 dollars, Mary Simcox presented the application and the requirements to apply. The dollars should be used towards the wetlands on Third and Jefferson.

Brady Thomas presented the Memorandum of Understanding for the use of the extra office space for a satellite office. Mary Simcox presented that the leaser was listed as the Town Clerk and needs to be the Town Board. Brady Thomas will send the updated memorandum and send it to the Town Clerk.

Angela Snyder presented bidding has been advertised for the new Community Crossing Grant application for Washington, Hart and Curie Streets. Bids are due March 1, 2023.

Randy Drake asked Kory Ferguson where the employees were with the siding for the pump. He looked online today and got prices for the its around \$400. The board approved the purchase at the previous meeting in December for purchase of the siding. Kory Ferguson, will get the siding and work on the building on a warm day.

Angela Snyder presented the Fire and Emergency Contract for 2023, Mary Simcox wants to know if we are getting reports of water used. Angela Snyder is getting the reports regularly from Stacy Nickels, she feels that if we shared a excel sheet with Stacy Nickels we would get it returned. Daniel Davidhizar would like added to the contract sharing an excel with Stacy if she is willing to give us the water usages.

Angela Snyder presented the Ring door camera prices and looking into more security for the garage and the office. Daniel Davidhizar would like to review prices and talk about the cameras at the next meeting. Angela Snyder purchased Ring inside cameras for her office, and she doesn't want to have access to the garage cameras she feels that should be a town board members responsibility.

Angela Snyder was able to learn through her contacts at Indot how to request permissions from CSX online. She provided each Town Board member with the instruction packets, and the Town attorney. She was able to put in a request for the CSX portal to try and get the permission for future CCGM applications.

Mary Simcox motioned to approve Angela Snyder \$25 to attend the online Impact Spring Meeting with AIM, and the \$25 for her Certificated Municipal Clerk Treasurer application. Randy Drake second the motion. All ayes cast.

Tim Crise and Jeri Lynn presented that they live at 301 Spencer St and with the repairs of the gas lines during the time of Jan 10-17 their trash and recycling was not picked up they reached out the Washlers to complain it didn't make any difference. They also would like to know what they need to do to build a fence. They would also like to have chickens in town, they presented multiple towns that have ordinances for having chickens in Town. Kory Ferguson informed that his neighbor has chickens. Daniel Davidhizar would like to review the other town ordinances and talk about this a the next meeting.

Angela Snyder has been reaching out to Washlers without a response for scheduling junk day for spring and fall this year.

Randy Drake presented that he and Angela Snyder did training on Silversmith and that we are not using it to its full potential. He would like to start putting in work orders into silversmith and pms for hydrants and all garage equipment. Angela Snyder will be also adding pool permits, and fire permits into silversmith for record keeping. She will also start using silversmith for water disconnects from not payment of bills so we have record for the future.

Randy Drake motioned to approve the water work vouchers in the amount \$10,616.85. Daniel Davidhizar second. All ayes cast

Randy Drake motioned to approve the general vouchers in the amount of \$26,619.89. Mary Simcox second the motion. All ayes cast.

Angela Snyder presented General Bank requestion for January in the amount of \$628,089.90  
Randy Drake motioned to approve December general bank requestion in the amount of \$628,089.90  
Daniel Davidhizar second the motion. All ayes cast.

Angela Snyder presented Waterworks Bank requestion for January in the amount of \$188,720.26  
Randy Drake motioned to approve December Waterworks bank requestion in the amount of \$188,720.26.  
Daniel Davidhizar second the motion. All ayes cast.

Angela Snyder presented Fund report for January. Daniel Davidhizar motion to approve. Randy Drake second the motion. All ayes cast.

Angela Snyder presented the appropriation report for January. Randy Drake motion to approve. Daniel Davidhizar second the motion. All ayes cast.

Angela Snyder presented the prices for purchasing a nest or smart thermate for the Lieghty hall and the Town Hall.

Daniel Davidhizar addressed that trash from the Town Clerks office was taken to the garage and he was called concerning what was inside the trash bag. He wanted Angela Snyder to answer to what was inside the trash bag, not knowing the contents Angela Snyder refused. Stating that if contents of her office were taking without her knowledge on an unknown date, she would not be aware of the contents of her trash. Daniel Davidhizer informed that the trash was removed on January 24<sup>th</sup> three weeks prior. Dee Holtzburg brought up that Angela Snyder takes personal phone calls and her other employment phone calls while at the town hall. Erik Weber legal representative of the Clerk Treasurer informed the meeting that as an elected official Angela Snyder is not an employee, she is an elected Clerk Treasurer 24/7 and it doesn't matter if she takes calls while in the office. Angela Snyder's attorney Erik Weber clarified the Town Clerks legal requirements as an elected official for the Town Board, that the Town Clerk is responsible for the accounting, payroll, minute recording, and reporting to the SBOA, that the Town

Clerk set's her own hours as a elected official. Dee Holtzberg put her keys on the table, quitting her position with the Town, and left the building.

ADJOURN:

Randy Drake made a motion to adjourn the meeting at 9:49am. Mary Simcox seconded the motion. All ayes cast.

Respectfully submitted: \_\_\_\_\_  
Angela Snyder, Clerk Treasurer

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Randy Drake, President

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Daniel Davidhizar, Member

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Mary E. Simcox, Member