

Bid Opening Minutes
Town of St. Joe
St. Joe Drinking Water Improvements Project
CDBG Grant ID# WW 24-117
April 30, 2026

*Bids were opened at the published Open Bid Meeting held at the St. Joe Town Hall, 204 Washington Street,
St. Joe Indiana at 5:15 PM (Local Time).*

These Bid Opening Minutes will be presented to and approved by St. Joe Town Council on May 8, 2026.

Those in Attendance: See Attachment A - Open Bid Sign-In Sheet

At 5:15 PM Misty Spicer, Council President for the Town of St. Joe, opened the Bid Opening Meeting for the St. Joe Drinking Water Improvements Project.

Misty Spicer provided an overview of the bidding requirements:

Three (3) bids were received by the published deadline scheduled for April 30, 2026, no later than 5:00 PM (Local Time).

- The bidder's name and amount of bid will be read aloud and recorded in the minutes of the bid opening meeting.
- No action will be taken except by the order of the CEO to take the bids under advisement.
- The Bid opening meeting minutes and a sign-in sheet will be maintained for the project records and will be required at the Release of Funds by the Indiana Office of Community and Rural Affairs (OCRA).
- If all bids exceed the amount budgeted for construction costs, the Town has only two options: 1) The local funds budget may be increased to cover the additional costs, or 2) all bids may be rejected; and the town may instruct the engineer to revise bid specifications and rebid the project in an attempt to bring construction costs within the project budget. The project may not be altered or changed to eliminate any part of the original project scope.
- The Competitive Sealed Bid Method of procurement requires that the construction contract be awarded to the lowest bidder, provided that the lowest bidder is found to be a responsive and responsible bidder.
- The Town of St. Joe has sixty (60) days from the date of bid opening to:
 - a. Award the contract, or
 - b. Reject all bids.Notice to proceed must also be provided to the successful bidder within sixty (60) days of the bid opening.
- Once the Town receives the engineer's recommendation for the award and certified bid tabulation, that information will be forwarded to OCRA to obtain Release of Funds from Grant Services. The construction contract may Not be signed prior to the release of funds.

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- The Town's next step will be to obtain the Release of Funds from OCRA, then Award the Construction Contract.

Misty Spicer then yielded the meeting to Landon Grogg with A&Z Engineering to open each bid and read it out loud:

The three (3) sealed bids were received by the published deadline with the date and time received stamped/written on the envelopes. The following bids (in order) were read aloud by Landon Grogg:

1) Krafft Water Solutions, LLC

5543 County Road 60
Saint Joe, IN 46785

a) Bid Received:	4-30-26 at: 4:57 PM
b) Total Bid:	\$1,036,430.00

2) Bercot Inc.

6015 Huguenard Rd.
Fort Wayne, IN 46818

a) Bid Received:	4-30-26 at: 4:54 PM
b) Total Bid:	\$1,085,212.75

3) S & S Directional Boring, LTD

525 Winzeler Dr., Unit 1
Bryan, OH 43506

a) Bid Received:	4-30-26 at: 4:27 PM
b) Total Bid:	\$1,300,174.25

After all bids were opened and read out loud, Misty Spicer stated that no action would be taken at this time. The Town of St. Joe took the bids under advisement for further review from A&Z Engineering and the Town's legal counsel. The Board will consider the final bid tabulation and engineer's recommendation letter in the coming weeks for approval and issue a notice of award contingent upon release of funds from OCRA. She then asked if there were any questions.

There were no questions.

The meeting closed at approximately 5:27 PM.

Minutes completed by:

Signed: Kristine Christlieb
Kristine Christlieb, Grant Administrator

Date: 5/7/2026

Please note, these Bid Opening Minutes will be incorporated into the Town of St. Joe's Council Minutes to be presented at the May 8, 2026 meeting.

The official Sign-in Sheet (Attachment A) is provided as part of the official record on the following pages.

St. Joe Town Council Approval

Minutes Approved by: Misty Spicer

Attested by: Angela Singh

Attachment A

SIGN-IN SHEET

TOWN OF ST. JOE OPEN BID MEETING
St. Joe Town Hall
204 Washington Street, St. Joe IN 46785
April 30, 2026
5:15 P.M.

[illegible]

*Bid Opening Meeting for the St. Joe Drinking Water Improvements: Grant # WW 24-117